INVITATION OF PROPOSALS FROM HIGHER EDUCATION INSTITUTIONS(HEIS) FOR RECOGNITION OF OPEN AND DISTANCE LEARNING (ODL)

Help Manual for Online Registration Process

DISTANCE EDUCATION BUREAU
A Bureau of University Grants Commission (UGC)

ज्ञान विज्ञान विमुक्तये

| HOME | ABOUT DEB | ODL SYSTEM | DEVELOPMENT GRANTS | NOTICE BOARD | RTI | CONTACT |

In pursuance of the directions issued by the Ministry of Human Resource Development, Department of Higher Education, Government of India dated 29.12.2012, the regulatory functions with regard to Distance Education programmes in higher education have now been vested with the University Grants Commission. The Distance Education Council which was the erstwhile regulator of Distance Education programmes, has been dissolved and all regulatory functions are being undertaken by the UGC. The UGC is in the process of framing new Regulations for Distance Education. It has, however, been decided that till such time the new Regulations of the UGC are notified, the guidelines of the erstwhile DEC with regard to recognition of ODL institutions shall be implemented for the purposes of grant of permission to institutions for Distance Education programmes.

Invitation of proposals from Higher Education Institutions(HEIs) for recognition of Open and Distance Learning (ODL)

New

Recognition Of ODLIs

Hand Book for Recognition of ODL Institutions
ODL InfoBase

More

Recognition Information

Updated List of recognition status of HEIs to offer ODL program for academic session January, 2020
New

More

List of recognized HEIs-2019-2020 for offering online programs New

More

Important Updates for Stake Holder

Approval for establishment of New Centers for programmes and Courses

MHRD Letter (Dated 16th May 2013) Reg.:

More

Open the UGC DEB website using the following URL

https://ugc.ac.in/deb

Click here to began the process

Last Date for Submission of Proposal: 31st December 2019

Registration:Higher Educational Institution

Important Timelines/Informations

1. Public notice to invite application from all eligible Higher Educational Institutions (HEIs) for recognition of Open and Distance Learning (ODL) Programmes from 2020-21, academic session beginning July, 2020 and onwards: https://www.ugc.ac.in/pdfnews/6945192_PublicNotice_ODL_invitingProposals.pdf

2. Eligibility conditions to apply for Recognition of ODL programmes: "Eligibility as stipulated in clause (i) to (vii) of sub-regulation 1 of regulation 3 of UGC (ODL) Regulations, 2017; and amended clause (viii) of UGC (ODL) Third Amendment, Regulations, 2018;

   a. Eligibility as per UGC (ODL) Regulations, 2017
   b. Eligibility as per Third Amendment

3. The UGC portal for submission of online application will remain open from **15th November, 2019 to 31st December, 2019**.

4. HEIs that are under Category-I of UGC [Categorisation of Universities (Only) for Grant of Graded Autonomy] Regulations, 2018 NEED NOT APPLY.

5. HEIs already recognized by UGC for five years including academic year 2020-21 for offering ODL programmes may apply only for additional programmes, if any.

6. HEI can apply for only Under Graduate and Post Graduate Programmes.

7. Prohibited Programmes:

   a) According to UGC (ODL) Regulations, 2017 – "programmes in engineering, medicine, dental, pharmacy, nursing, architecture, physiotherapy and programmes not permitted to be offered in distance mode by any Statutory Councils or Regulatory Authorities"
   b) According to communication received from concerned Regularity Authorities – Programmes in the field of Agriculture, Horticulture, Hotel Management and Culinary Management.

8. SLM Requirement:

   "The Commission in its 543rd meeting held on 09.08.2019 approved the following preparedness levels, at the time of assessment of proposals: Under Graduate Programmes: 3 years duration: SLM should be ready in all respect for first two years at the time of assessment. Post Graduate Programmes: 2 years duration: SLM should be ready in all respect for first year at the time of assessment."

9. Applications, which are not submitted through online mode on the web portal within the specified period, will not be entertained in any manner.

Note : Before filling the application, please read the UGC (ODL) Regulations, 2017 & its Amendments: **Click Here**.   ✕

Continue for Instructions   *Click here to go to the next page*

First page display the Important timelines/Information including Eligibility Criteria and UGC (ODL) Regulations

Registration:Higher Educational Institution

Instructions

APPLICATION FOR RECOGNITION OF HEI /PROGRAMMES UNDER OPEN AND DISTANCE LEARNING MODE AS PER UGC (ODL) REGULATIONS, 2017 & ITS AMENDMENTS
Academic Session -Begining July 2020 & Onwards

1. University Grants Commission had notified the University Grants Commission (Open and Distance Learning) Regulations, 2017 in the official Gazette on 23.06.2017. Subsequently, First, Second, Third and Fourth amendments in the UGC (Open and Distance Learning) Regulations, 2017 were notified in the official Gazette on 11.10.2017, 06.02.2018, 06.09.2018 and 06.06.2019 respectively. The Regulations and its amendments are available on UGC website and can be accessed at https://www.ugc.ac.in/deb/notices.html. Kindly read the same before applying.

2. The HEIs are also requested to read Public Notices which are uploaded on UGC website and can be accessed at the following link: http://www.ugc.ac.in/deb/notices.html.

3. The registrar of HEI intending to apply shall register online through the portal. After successful registration, the ID and password will be sent to the registered email ID. The UGC may verify the genuineness of the applicant through email/mobile before sending ID and password. It may be noted that only Registrar is allowed to register on the behalf of the HEI.

4. The applicant will be able to access the online application form after logging – in through the portal using given ID and Password only. The applicant HEIs are requested to go through the information required to be submitted while applying along with the format of Affidavit to be submitted.Affidavit will be uploaded shortly.

5. After Submission of online application, the HEI shall take out the print of application and submit three set of hard copies of the same to UGC along with all the annexures, and affidavit, properly spiral bound with index and page numbers.

6. A copy of online application downloaded from the portal shall be uploaded by the HEI on its official website immediately after online submission, which shall include all annexures. A confirmation email in this regards shall be sent at deb-ugc@gov.in

7. The duly certified three hard copies of the application along with all annexures addressed to the Joint Secretary (DEB) shall reach University Grants Commission, Distance Education Bureau, 35, Froze Shah Road, Delhi -110001, within 10 working days after submission of online application form.

8. HEIs are requested to Visit the UGC DEB website at **www.ugc.ac/deb/** & **http://deb.ugc.ac.in** on regular basis for updates/further information.

9. Kindly contact:
   For General Query deb-ugc@gov.in
   For Technical Query odl.ugc@inflibnet.ac.in

10. Application, which are not submitted through online mode on the designated portal within the specified period will not be entertained in any manner.

11. Application with incomplete /ambiguous information will not be entertained by UGC

12. Persons other than authorised official of HEI are not allowed to register themselves on behalf of any HEI. UGC may initiate legal action against such persons.

☐ I have read above mentioned instructions carefully.
☐ I also accept terms and conditions mentioned /provisions detailed in UGC (ODL) Regulations, 2017 & Amendments. Please accept declaration to proceed further.

Accept ← *Click here to go to the next page*

Read the general instructions and Accept the conditions

Last Date for Submission of Proposal: 31st December 2019

Registration:Higher Educational Institution

Apply for New Registration	ALREADY REGISTRED HEI LOGIN .

IMPORTANT NOTES:-

DEB Recognized HEIs Should use their Existing Credentials to submit the Proposals, Kindly Do Not Apply for New Registration.

Page provides you with two option-
1. Apply for New Registration
2. Already Registered HEI Login

If you are applying for the first time for ODL, click on 'Apply for New Registration'

If your institution is among the HEIs, who are recognized by DEB for ODL programmes, kindly do not apply for new registration. You can use the credentials which you are using to log into your dashboard provided by DEB (https://deb.ugc.ac.in/College).

If you are among the HEI, who had registered & applied in 2018-19, contact technical helpline no./mail to receive your credentials.

Next screens will show the steps to be followed If you click to 'Apply for new Registration'

Last Date for Submission of Proposal: 31st December 2019

Registration:Higher Educational Institution

Basic Details

State*

--Select State-- ▾

Full Name of HEI (as per UGC 2(F))*

In case your HEI is not listed, Please Click here to add

--Select-- ▾

Full Address of HEI *

Address

PIN*

XXXXXX

CITY*

City

Select University Type*

--Select-- ▾

Name of Registrar*

Mobile Number of Registrar*

XXXXXXXXXX

Email of Registrar(For all Communication)*

Whether HEI has completed 5 years of Existence*

--Select-- ▾

NAAC

Whether accredited from NAAC*

--Select-- ▾

Other

Whether HEI has the approval of its statutory bodies for offering programmes under ODL mode :*

--Select-- ▾

Whether Programme Project Report (PPR) of all proposed programme Approved by the statutory bodies of the HEI:*

--Select-- ▾

Whether SLM complete in all Respect for all programmes according to PPR :*

--Select-- ▾

Whether HEI is having a designated School/Centre of Distance Education for operationalzing the programme in ODL mode as per Annexure VI of Regulations:*

--Select-- ▾

Whether HEI undertakes to adhere to the policy of territorial jurisdiction as mentioned in the Annexure IV of Regulations:*

--Select-- ▾

Captcha:

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Enter Captcha

In case of any Query, Please Contact

For General Query

Phone : 011-2360-4666

Email : deb-ugc@gov.in

For Technical Query

Phone : 079-2326-8257

Email : odl.ugc@inflibnet.ac.in

(sidebar) Registration Page

Steps for the Registration Page

1. Select State from the dropdown

2. Select your University name from the list

3. If you found that your university is not listed in the dropdown list, Click to 'In case your HEI is not listed, Please <u>Click here to add</u>' option on the right side of the 'Full Name of HEI (as per UGC 2(F))*' field.

4. Full Address of HEI, PIN, CITY fields will appear auto filled Correction is allowed in the profile page after login.

5. Select University Type from the dropdown

6. Fill the data in the fields- Name of Registrar, Mobile Number of Registrar, Email of Registrar(For all Communication)

7. Whether HEI has completed 5 years of Existence- select from 'Yes/No' option. If you chose 'NO' the system will popup the ineligibility message.

8. Complete NAAC details

9. 'Other' section has asked few questions need to be answered in 'Yes/No'

10. Enter the Captcha as shown and submit your details by clicking to 'Submit' button

Add University

University Basic Details

State*

--Select State--

Full Name of HEI*

Aishe Code*

C-0001

Full Address of HEI*

Address

PIN*

XXXXXX

CITY*

City

Is University*

Yes

AISHE code should be entered as shown in the example. Do not add HEI word.

Captcha:

TP5H6h

⟳Refresh

Enter Captcha

Submit

If you found that your university not listed in the dropdown list of HEI name, click to 'In case your HEI is not listed, Please <u>Click here to add</u>' option on the right side of the 'Full Name of HEI (as per UGC 2(F))*' field.
Fill all the details & click to submit button.

Basic Details

State*

--Select State--

'Not Eligible message' will appear if you have chosen 'No' response to the question- Whether HEI has completed five years of Existence as this is the mandatory eligibility criteria to apply for the ODL programs.

Full Name of HEI (as per ~~~~ere to add

--Select--

Full Address of HEI *   PIN*   CITY*

Address   City

⚠️

Name of Registrar*

You are not eligible for DEB ODL
Registation Process!

Email of Registrar(For all Communication)*

OK

Whether HEI has completed 5 years of Existence*

No

NAAC

Whether accredited from NAAC*

--Select--

Other

Whether HEI has the approval of its statutory bodies for offering programmes under ODL mode :*   Whether Programme Project Report (PPR) of all proposed programme Approved by the statutory bodies of the HEI:*

--Select--   --Select--

Whether SLM complete in all Respect for all programmes according to PPR :*   Whether HEI is having a designated School/Centre of Distance Education for operationalzing the programme in ODL mode as per Annexure VI of Regulations:*

Registration Page

Basic Details

State*

Andaman and Nicobar Islands ▾

Full Name of HEI (as per UGC 2(F))*

In case your HEI is not listed, Please Click here to add

DEB 2, Gandhinagar ▾

Full Address of HEI *

GH '0' Circle, Opposite TCS, Gandhinagar, Gujarat-382030

PIN*

123456

CITY*

Gandhinagar

Select University Type*

State Open University ▾

Name of Registrar*

Mobile Number of Registrar*

1234567899

Email of Registrar(For all Communication)*

inflis1@inflibnet.ac.in

State Open University will not be asked for NAAC details

Whether HEI has completed 5 years of Existence*

Yes ▾

Other

Whether HEI has the approval of its statutory bodies for offering programmes under ODL mode :*

--Select-- ▾

Whether Programme Project Report (PPR) of all proposed programme Approved by the statutory bodies of the HEI:*

--Select-- ▾

Whether SLM complete in all Respect for all programmes according to PPR :*

Whether HEI is having a designated School/Centre of Distance Education for operationalzing the programme in ODL mode as

Registration Page

NAAC

Whether accredited from NAAC*

| Yes | ▾ |

Upload the supporting document*

| Choose File | 1.pdf |

Whether valid for the academic period July 2020 and onwards*

| Yes | ▾ |

Whether NAAC Score ≥ 3.26 *

| Yes | ▾ |

NAAC CGPA Score*

| 3.27 |

NAAC Accrediation valid upto*

| 07-04-2021 |

Other

Whether HEI has the approval of its statutory bodies for offering programmes under ODL mode :*

| Yes | ▾ |

Whether Programme Project Report (PPR) of all proposed programme Approved by the statutory bodies of the HEI:*

| Yes | ▾ |

Whether SLM complete in all Respect for all programmes according to PPR :*

| Yes | ▾ |

Whether HEI is having a designated School/Centre of Distance Education for operationalzing the programme in ODL mode as per Annexure VI of Regulations:*

| Yes | ▾ |

Whether HEI undertakes to adhere to the policy of territorial jurisdiction as mentioned in the Annexure IV of Regulations:*

| Yes | ▾ |

Captcha:

2HX5ub   🔄Refresh

| 2HX5ub |

After filling all the details Enter the Captcha and click to submit Button

In case of any Query, Please Contact

For General Query

Phone : 011-2360-4666

Email : <u>deb-ugc@gov.in</u>

For Technical Query

Phone : 079-2326-8257

Email : <u>odl.ugc@inflibnet.ac.in</u>

Submit

Online Course / Programme Application - UGC [Inbox x]

odl.ugc@inflibnet.ac.in
to me

Dear Institute,

Thank you for registering in application for offering Online Course or Programme.

Kinldy use below credentials to login in application
Institute Name: DEB 2
Username: HEI-HEI 0001
Password: sBp8H1Q4

Regards,
ODL Team

After successful submission of registration form, you will receive an email on to the University Registrar email ID (which you have mentioned while filling the registration form), providing you with your credentials.

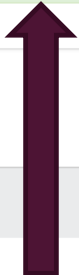Last Date for Submission of Proposal: 31st December 2019

Registration:Higher Educational Institution

| Apply for New Registration | ALREADY REGISTRED HEI LOGIN . |

IMPORTANT NOTES:-

DEB Recognized HEIs Should use their Existing Credentials to submit the Proposals, Kindly Do Not Apply for New Registration.

After completing the registration process, again come back to this screen and select the option 'Already Registered HEI Login'

DEB recognized HEIs could directly select this option after accepting the conditions on the General Instruction page.

Last Date for Submission of Proposal: 31st December 2019

IN CASE OF ANY QUERY, PLEASE CONTACT

For General Query

Phone : <u>011-2360-4666</u>

Email : <u>deb-ugc@gov.in</u>

For Technical Query

Phone : <u>079-2326-8257</u>

Email : <u>odl.ugc@inflibnet.ac.in</u>

Adversitement		UGC ODL Regulations		Apply for New Registration

ALREADY REGISTRED HEI LOGIN

👤 Username *

Username

🔒 Password *

****

👁 Captcha *

c1faSG

⟳ Refresh

Enter Captcha

☐ Remember me   Forgot Password?

🔒 SIGN IN

Login for Proposing the programmes for ODL using your credentials. If you have forgotten your password, use the 'Forget Password option. For resetting of password, an email will sent to Registrar email ID.

Left panel:

DEB 2 [HEI-HEI 0001]

CHANGE PASSWORD

Current Password

●●●●●●●●

New Password

●●●●●●●●●

Confirm Password

●●●●●●●●●

👁 Captcha *

gj1AF3

gj1AF3

🔄 Refresh

CHANGE PASSWORD

Center note:

Change password screen will appear only for newly registered institutions.

Right panel:

DEB 2 [HEI-HEI 0001]

CHANGE PASSWORD

Current Password

●●●●●●●●

New Password

ⓘ

Your password has been changed successfully.
You are being redirected...

Redirecting...